



**Arizona Substance Abuse Partnership
Program Inventory Workgroup**

September 26, 2019

1:00 PM

Governor's Office of Youth, Faith and Family

1700 West Washington Street, Suite 230

Phoenix, AZ 85326

A general meeting of the Arizona Substance Abuse Partnership (ASAP) Program Inventory Workgroup (PIW) was convened on September 26, 2019. The public were invited to attend in person at the Governor's Office of Youth, Faith and Family, Conference Room A - 1700 W. Washington St., Suite 230, Phoenix, AZ 85007, notice having been duly given.

Members Present (7)	
Lee Pioske, Co-Chair , Crossroads	
Merilee Fowler, Co-Chair , MATFORCE	
Christy Dargus , Crossroads [Telephonic]	
Hazel Alvarenga , Arizona Health Care Cost Containment System	
James Taylor , National Guard Counter Drug Taskforce	
Lacie Ampadu , Arizona Department of Health [Telephonic]	
Jim Riggs , Arizona Department of Corrections	
Gabrielle Richard , Arizona. Health Care Cost Containment System	
Staff/Guests Present (2)	Members Absent (6)
Samuel Burba , Governor's Office of Youth, Faith and Family	Sean Walsh , the Meadows
Emmalee Hefton , Arizona Health Care Cost Containment System	Shanda Breed , Administrative Office of the Courts
	Katheryn McCanna , Arizona Department of Health Services
	Daniel Derksen , University of Arizona Center for Rural Health
	Daniel Brooks , Banner Poison and Drug Information Center
	Kristin Frounfelker , Banner Healthcare

Call to Order

- **Merilee Fowler, Co-Chairperson**, called the PIW meeting to order at 1:03 PM with 7 members and 2 staff/guests present.

Approval of Minutes

- **Lee Pioske, Co-Chairperson**, requested a review of the August 22, 2019 meeting minutes.
 - **Jim Riggs** motioned to accept the minutes without revision.
 - **Gabrielle Richard** seconded the motion.
 - The motion passed with no dissenting votes.

Substance Abuse Prevention Funding Web Audit Tool

- **Robert Jaramillo**, National Guard Civil Operations, reviewed a web audit tool developed by the National Guard designed to capture information on federal and state level substance abuse prevention grants supporting prevention programming in the state of Arizona. **Lt. Jaramillo** read each question in the tool and requested feedback from the workgroup. Discussion ensued and members provided various feedback throughout the tool. **Lt. Jaramillo** captured the feedback electronically.
- The Workgroup requested that **Lt. Jaramillo** utilize the tool to track grants from one federal agency to community prevention programs in Arizona. **Lt. Jaramillo** agreed and stated that he would be more than happy to review the data with the group at the next meeting. Once the workgroup approves the final method at the October meeting, **Lt. Jaramillo** will complete the audit tool for all federal agencies providing substance abuse prevention grants and track to Arizona based community programs where possible.

Substance Abuse Prevention Funding Web Audit Tool

- **Co-Chairperson Fowler** stated that the majority of what she wanted to cover under this agenda item was already covered in the discussion concerning the web audit tool. **Chairperson Fowler** thanked the group for their commitment to the workgroup. She also highlighted the importance of the work and how it will benefit both state agencies and community organizations to better understand how funding for substance abuse prevention programs flow from state and federal government agencies. The workgroup affirmed the process to this point agreeing that it is better to begin slow than and have a more reliable outcome.

2019 Meeting Dates

- **Co-Chairperson Pioske** informed the PIW that the next meeting is scheduled to occur on Thursday, October 24, 2019 beginning at 1:00 PM asking members to mark their calendar.

Future Agenda Items

- **Co-Chairperson Fowler** restated the agenda items that were discussed during the meeting.
 - Review of data collected by the National Guard designed to test the efficacy of the web audit tool.

Call to the Public

- **Co-Chairperson Pioske** conducted a call to the public. No members of the public addressed the PIW.

Adjourn

- **Co-Chairperson Fowler** adjourned the meeting at 1:54 PM.

Dated the twenty-seventh day of September, 2019
Program Inventory Workgroup
Respectfully Submitted By:
Samuel Burba
Director of Substance Abuse Initiatives
Governor's Office of Youth, Faith and Family